

CONSTITUTION OF THE ST PETERS RESIDENTS ASSOCIATION INCORPORATED

1. Name.

The name of the organisation shall be the St Peters Residents Association Incorporated.

2. Definitions.

'St Peters' means the area that comprised the former Town of St Peters, and includes the suburbs of Hackney, College Park, St Peters, Stepney, Maylands & Evandale and the former City of Payneham suburb of Joslin.

'SPRA' means the St Peters Residents Association.

'NPSP' means the City of Norwood Payneham & St Peters.

'The Act' means the Associations Incorporation Act 1985.

'The Regulations' means Associations Incorporation Regulations 2008.

'Association' means the St Peters Residents Association.

3. Aims and Objectives

The Aims and Objectives of the St Peters Residents' Association Incorporated are: -

- (a) to preserve and promote the desirable, historical, social, environmental, and cultural heritage features of St Peters
- (b) to initiate community projects, policies and research which relate to the historical, social, environmental, and cultural heritage features of St Peters
- (c) to promote the education of St Peters' residents generally on matters relating to the historical, social, environmental, and cultural heritage features of St Peters
- (d) to review and lobby on matters regarding the activities and policies of the NPSP, Government, Statutory and Private Organisations
- (e) to support and cooperate with other organisations, whose Aims and Objectives are compatible with those of SPRA.

4. Powers of the Association.

The Association shall have all the powers conferred by section 25 of the Act to further the Objectives of the Association.

5. Political and Religious Factors

The Association shall be non-party political and non-sectarian.

6. Membership

(a) Membership of the Association shall be open to any person and to any institution. Persons and institutions shall be admitted to membership upon the payment of the stipulated subscriptions and subject to compliance with the Objectives and Constitution of SPRA.

(b) Classes of membership shall be: -

- (i) Individuals
- (ii) Household or Institutions
- (iii) Seniors, students, and others at the discretion of the Committee

- (c) The Committee shall refer any recommendation of a rejection of an application for membership, or a termination of membership to the next General Meeting following such recommendation. Unless two thirds majority of those eligible to vote at the meeting are in favour of the recommendation of the rejection of the application or the termination of membership, the application shall stand accepted, or the membership shall not be terminated, as the case may be.
- (d) The membership subscription for each class of membership shall be set by the Committee annually.
- (e) The membership year commences on January 1st each year and is for 12 months.

7. The Committee

- (a) The Committee of the Association shall consist of the President, Vice-President, Secretary-Public Officer, Treasurer-Membership Office and up to eight other members.
- (b) The Committee shall be elected at the Annual General Meeting of the Association and shall hold office until the next Annual General Meeting, or until successors have been earlier appointed.
- (c) Any Committee members may be removed from office by a specially summoned meeting of the Association called for that purpose on fourteen days' notice. The meeting which removes an officer shall elect a successor.
- (d) A quorum of four is required for proceedings of the Committee.

8. Eligibility of members for election to the Committee.

- (a) The following persons shall be ineligible for election to the Committee: -
 - (i) Persons not resident in St Peters.
 - (ii) Persons who are members of the NPSP Council, members of Parliament, State or Federal, their spouses or children.

9. Powers of the Committee

- (a) The Committee shall have control and management of the affairs of the Association which, in addition to any powers and authorities conferred by this Constitution, may exercise all such powers and do all such things as are within the Objectives of the Association.
- (b) The Committee shall meet at least six times a year.
- (c) The Committee shall have power to: -
 - (i) call meetings of the Association and of the Committee.
 - (ii) fill any casual vacancy occurring on the. Committee, except where clause 5(b) applies.
 - (iii) make rules providing that they be consistent with the Constitution.
 - (iv) appoint a Committee member, or a sub-committee, or seconded persons to further the interests of residents, consistent with the Association's Objectives.
 - (v) delegate matters to sub-committees which may include members not on the Committee.
 - (vi) raise and expend money consistent with the Association's Objectives.
 - (vii) publish a newsletter and other printed matter.

10. Meetings of the Association.

- (a) An Annual General Meeting (AGM) shall be held within thirty days of 1 March each year.
At least seven days' notice shall be given to members.
The notice shall include a call for nominations to the Committee of the Association.
The election of a Committee for the following year shall occur at the AGM.

- (b) At each Annual General Meeting the retiring Committee shall present a report of the year's activities, and a financial statement.
- (c) A General Meeting may be called at any time by the Committee. At least seven days' notice shall be given.
- (d) A Special General Meeting shall be held upon the written request of at least one third of the total members of the Association. At least seven days' notice shall be given and the matters for discussion shall be indicated in the written request.
- (e) The quorum at an Annual General Meeting or a General Meeting shall be whichever is the less of fifty members or one fifth of the total Membership.
- (f) Voting rights at an Annual General Meeting or General Meeting of the Association shall be limited to members who are residents of St Peters.
- (g) If a poll is demanded by at least five members, it must be conducted in a manner specified by the person presiding and the result of the poll is the resolution of the meeting on that question.
- (h) A poll demanded for the election of a person presiding or on a question of adjournment must be taken immediately, but any other poll may be conducted at any time before the close of the meeting.

11. Special and ordinary resolutions

- (a) A special resolution is as defined in the Act.
- (b) An ordinary resolution is a resolution passed by a simple majority at a meeting.

12. Minutes

- (a) Proper Minutes of all proceedings of meetings of the Association and of meetings of the Committee, shall be recorded.
- (b) The Minutes kept pursuant to this rule must be confirmed by the members of the Association or the members of the Committee (as relevant) at a subsequent meeting.
- (c) The Minutes kept pursuant to this rule shall be signed by the chairperson of the meeting at which the proceedings took place or by the chairperson of the next succeeding meeting at which the Minutes are confirmed.
- (d) Where Minutes are entered and signed, they shall, until the contrary is proved, be evidence that the meeting was convened and duly held, that all proceedings held at the meeting shall be deemed to have been duly held, and that all appointments made at a meeting shall be deemed to be valid.

13. Accounts of the Association

- (a) The Accounts of the Association shall be kept by the Treasurer, who shall keep and retain such accounting records as are necessary to correctly record and explain the financial transactions and financial position of the Association in accordance with the Act and Regulations.
- (b) The Treasurer shall be responsible for establishing and maintaining appropriate bank accounts in the name of the Association for all its financial affairs.
- (c) Payments shall be made by cash, cheque or electronic bank transfer, authorised by at least two members from no more than three designated for this task by the Committee.
- (d) The Treasurer shall be responsible for preparation of the annual financial report on Association finance presented at each AGM.
- (e) The Financial Year of the Association shall commence on the 1st of January and end on the 31st of December of each year.

- (f) The funds and other property of the Association may only lawfully be used to promote the Objectives of the Association and shall not be paid or transferred to any member except as reimbursement for services or goods actually provided.

14. Register of members

A register of members must be kept by the Treasurer-Membership Officer and contain:

- (a) the name and address of each member
- (b) the email address of each member
- (c) the phone number of each member
- (d) the date on which each member was admitted to, or resigned from, the Association.
- (e) the date of and reason(s) for termination of membership (if applicable).

15. The Seal

- (a) The Association shall have a common seal upon which its corporate name shall appear in legible characters.
- (b) The seal shall not be used without the express authorisation of the committee, and every use of the seal shall be recorded in the minute book of the Association. The affixing of the seal shall be witnessed by The President and the Secretary.

16. Amendment of the Constitution

The Constitution may be amended by a motion of which fourteen days' notice has been given, and where such motion is passed by a two thirds majority of members present and voting at an Annual General Meeting, or other General Meeting.

17. Dissolution of the Association

- (a) The Association may be dissolved by motion, of which fourteen days' notice has been given and where such motion is passed by a two-thirds majority of members present and voting at an Annual General Meeting, or other General Meeting.
- (b) When the Association is dissolved, the funds, if any, of the Association shall be distributed in accordance with a motion, of which fourteen days' notice has been given and where such motion is carried by a two-thirds majority of members present and voting at an Annual General Meeting, or other General Meeting.
- (c) If the Association for any reason whatsoever, apart from Clause 16(a) and (b), ceases to function for a period of two years, the assets of the Association shall vest in the trusteeship of the NPSP to be used for any community project in accordance with the Objectives of the Association.